PRIVACY INFORMATION AND FAIR USE FOR CIVINC EDU (STUDENTS)
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At Civinc, we highly value privacy—especially in education. This document describes how we handle (personal) data of students who participate in dialogue sessions via Civinc EDU, a digital tool for structured dialogue within higher education. Additionally, it outlines the terms for use of Civinc EDU by students as end users.

Please note: this document does not contain information regarding the processing of data of those who organize Civinc sessions as admin (educators / researchers) through their admin account. This information can be found in our Terms & Conditions.

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1. Privacy Information

Civinc EDU is explicitly designed for anonymous use by students. This means that:

- You do not need to create an account.
- You do not need to enter your name, email address, or any other directly identifiable personal data.
- Civinc EDU does not store IP addresses or technical identifying information.

Participants are actively instructed not to enter personal data into dialogue fields or open text boxes. Nevertheless, it is possible that someone voluntarily shares personal data. In that case:

- The teacher or institution is considered the data controller under the General Data Protection Regulation (GDPR); and
- Civinc acts as the data processor and processes personal data solely on behalf of the teacher or educational institution organizing the session.

For questions about the processing of personal data or to exercise your rights regarding such processing, please contact your teacher or educational institution.

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2. Optional AI Analysis

Teachers can choose to activate an optional AI analysis feature, which analyzes anonymous, aggregated session data. This feature is intended to generate insights about group opinions or themes.

Important:

- This analysis is conducted on anonymous group data and is configured to prevent any personally identifiable information.
- The AI analysis is only conducted for these purposes. The data is not used to train a language model and is permanently deleted by the sub-processor within 30 days (see also Article 5).
- Civinc is not responsible for any inaccuracies, errors, or conclusions drawn from this analysis.

You can find more information about Civinc's use of AI here.

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3. Use of data for research

Civinc EDU may in some cases be used in the context of (scientific) research. If your data were to be used for research purposes, the following applies:

- You will always be informed in advance by the relevant researcher or institution (and within the app).
- Research will only take place if there is a valid legal basis, such as your consent or the performance of a public task by the institution.
- If consent is the legal basis, participation is entirely voluntary and you may withdraw your consent at any time.
- Without a valid legal basis and your explicit consent, your data will not be used for research.

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4. Fair Use and Code of Conduct

Civinc EDU is intended for the exchange of opinions in a safe and respectful learning environment. Therefore, the following behavioral rules apply while using the platform:

- Use appropriate and respectful language.
- Spam or repetitive messages are not allowed.
- It is not permitted to spread malicious software, viruses, or scripts, or to make screen recordings.
- Do not share personal data of yourself or others.
- Do not abuse the platform's anonymity.

Each participant has the ability to report their anonymous conversation partner in case of misuse. If a participant is reported three times within the same session, they will be denied access to the platform.

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5. Limitation of Liability

Civinc provides the platform as a digital tool for dialogue in education but is not responsible for the content of the contributions that students enter or exchange during a session. The sessions are organized and managed by a teacher or institution.

- Civinc is not liable for any negative experiences, feelings, or consequences resulting from what other participants have written during a session.
- Civinc does not monitor session content and does not intervene in substantive discussions.
- Civinc is not liable for direct or indirect damages resulting from the use of, or inability to use, the Service.

Civinc strives for stable and secure operation of the platform. However, occasional technical issues, bugs, or temporary unavailability may occur.

Civinc is not liable for damage or inconvenience resulting from:

- The temporary unavailability of the platform;
- Malfunctioning of parts of the application;
- Delays, interruptions, or data loss due to technical errors.

Any disruptions or bugs can be reported via hello@civinc.co or through the teacher organizing the session.

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6. Questions or Complaints?

Do you have questions about how Civinc EDU works or how your data is handled? Please contact us at:

📧 hello@civinc.co
📍 Civinc B.V., Tweede van der Helststraat 89h, 1073AN, Amsterdam

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7. Changes to This Document

Civinc reserves the right to amend this document. If there are changes relevant to you as a student, you will be informed via your teacher or educational institution.